

*'Loving to Learn, Learning to Love'*



# Remote Learning Policy

## Statement



**Member of staff responsible for this policy:** Michelle Johnstone  
**Governor responsible for this policy:** Julie Thompson & Laraine Jones  
**Date of policy approval:** 22.10.2020

## **Rationale for this policy statement:**

### **The Government has instructed schools that they expect them to:**

- use a curriculum sequence that allows access to high quality online and offline resources and teaching videos and is linked to the school's curriculum expectations.
- give access to high quality remote education resources.
- select the online tools that will be consistently used across the school in order to allow interaction, assessment and feedback and make sure staff are trained in their use.
- provide printed resources, such as textbooks and workbooks, for pupils who do not have suitable online access.
- recognise that younger pupils and some pupils with SEND may not be able to access remote education without adult support and so schools should work with families to deliver a broad and ambitious curriculum.

### **When teaching pupils remotely, schools are expected to:**

- set work so that pupils have meaningful and ambitious work each day in a number of different subjects.
- teach a planned and well-sequenced curriculum so that knowledge and skills are built incrementally, with a good level of clarity about what is intended to be taught and practised in each subject.
- gauge how well pupils are progressing through the curriculum, through phone contact with families at least once a week.
- plan a programme that links to the core teaching pupils would receive in school, including phone contact with families at least once a week.

### **The following policy statement outlines how the school will address the above requirements:**

#### **Specific Aims**

To outline St Mark's CE Primary School's approach for pupils that, from **23<sup>rd</sup> October 2020**, will not be attending school due to self-isolation, but are otherwise fit and healthy and able to continue with their learning.

To outline St Mark's CE Primary School's expectations for staff that, from **23<sup>rd</sup> October 2020**, will not be attending school due to self-isolation, but that are otherwise fit and healthy and able to continue supporting with the teaching, marking and planning for pupils.

#### **Who is the policy applicable to?**

In line with government guidance, pupils, staff and families should self-isolate if they display any of the following symptoms:

- A continuous, dry cough
- A high temperature above 37.8°C
- A loss of, or change to, their sense of smell or taste

or

- Have had access to a test and this has returned a positive result for Covid-19 for them or someone in their household
- Been contacted by Track and Trace and told to self-isolate

### **Remote learning for pupils that are not able to attend school due to self-isolation or in line with government guidelines**

St Mark's CE Primary School's will provide remote learning (online) and through paper packs or workbooks for pupils who are not able to attend school so no one need fall too far behind. In the following points, an outline of the provision will be made and some guidance given on the role of pupils, teachers and parents. St Mark's CE Primary School is fully aware that these are exceptional times and would like to make it clear that the completion of work is not compulsory, but is very strongly encouraged by the school and that this document seeks to inform and guide families and not impose expectations. Each family is unique and because of this, should approach home learning in a way, which suits their individual needs. The school will discuss your child's needs with you related to home learning.

### **Family (pupil/parent/guardian) role**

Where possible, it is beneficial for young people to maintain a regular and familiar routine.

St Mark's CE Primary School's would recommend that each 'school day' maintains structure.

Each week, at an appropriate time, work for the week, in English, Maths and other subjects will be made available online and work packs will be delivered to pupils at home. Families should view this together and then make appropriate plans to complete the work.

Should anything be unclear in the work that is set, parents can communicate with class teachers by the telephoning the school office.

Work that children complete at home should be kept safe and brought back to school when it is safe to do so.

To attempt to make use of the resources shared with them i.e. access work set on appropriate websites.

We would encourage parents to support their children's work, including finding an appropriate place to work and, to the best of their ability, support pupils with work encouraging them to work with good levels of concentration.

Every effort will be made by staff to ensure that work is set promptly on appropriate platforms but school cannot guarantee that the chosen platforms will work on all devices. Should accessing work be an issue, parents should contact school promptly and alternative solutions may be available. These will be discussed on a case-to-case basis.

### **Teacher expectations**

In addition to their in-school work, teachers from St Mark's CE Primary School's will continue to support children that are unable to attend.

Teachers should plan lessons that are relevant to the curriculum focus for that year group and endeavour to replicate this through paper-based activities.

Any resources used, including websites and worksheets, should, where possible, be shared with home learners. Staff will ensure that these are printed off and delivered in a timely manner.

To respond, within reason, promptly to requests for support from families at home. This should be done via telephone call to the family.

Should a staff member require support with the use of technology, it is their responsibility to seek this support in school and Senior Leaders will ensure that support is given promptly.

### **Remote teaching for staff who are self-isolating**

Teaching staff are required to self-isolate if they show symptoms outlined at the start of this policy or they have been told to shield and/or have received a letter to confirm this.

If a member of staff is required to self-isolate, they are expected to:

- Follow normal reporting procedure for planned absence.
- School will ask staff about their intention to be tested. Should a staff member be tested, it is expected, as per national guidance, to share the result of this test with school so that appropriate plans can be made.

Whilst self-isolating, and if able to do so, staff will be given work to complete that links to their role in school. This work will be communicated by the Senior Leadership Team and will be allocated on a case-by-case basis. Staff may also be asked to support with the online learning provision for their year group.

This policy will be reviewed when required as DfE guidance is updated or changed.

**Signed:** ..... Executive Headteacher

**Signed:** ..... Co-Chairs of Federated Board of Governors

**Signed:** ..... Co-Chairs of Federated Board of Governors

**Date:** October 2020

**Review date:** January 2021